



100 E. Michigan Blvd. / Suite 2
~~Six on the Lake~~
~~Washington Park~~
Michigan City, IN 46360-3293
Bus (219) 873-1506
Fax (219) 873-1540
www.michigancityparks.com

The Michigan City Park and Recreation Board met in regular session on Wednesday, October 15, 2014 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Dabney, Latchford, and Freese (3)

Absent: Mr. Chatfield (1)

Also present were: Jeremy Kienitz, Recreation Director; Shannon Eason, Administrative Director; Jeff Katz, Park Board Attorney; Joe Doyle, City Council Liaison; Jason Richardson, Director of Golf; Randy Durham, Greens Superintendent; Shawne Sheldon, Zoo Retail Manager; Elizabeth Emerick, Zoo General Curator; Jessica O'Brien, The News Dispatch; and Andre Steele, ALCO TV.

- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the minutes of the October 1, 2014 Park Board meeting.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board removed the 2015 golf fees from the table.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached 2015 golf fees and contracts.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board accepted the attached proposal from Sacks Home Improvement for repairs to the golf course cart barn and agreed to allow Attorney Katz to draft a construction agreement.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board accepted the attached proposal submitted by Stephany Heating and Air for the golf course gas conversion project in the amount of \$2,175.00.

- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached 2015 zoo special event fees.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Endowment Fund projects submitted by Assistant Zoo Director Jamie Huss.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board accepted the attached proposal submitted by Falatovics Construction for sheet piling work at the zoo.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the travel request submitted by Recreation Director Jeremy Kienitz.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board agreed to table the 2015 and 2016 facility rental fees and contracts.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Resolution No. 790 transferring money in Zoo Operating Fund 1301 0804.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Resolution No. 791 transferring money in the Park Maintenance Fund 1301 0805.

Recreation Director Jeremy Kienitz reported the LaPorte County Family YMCA will be moving into Elston and taking over the Park Department's youth and adult basketball leagues; the Park Department will work them this season to ensure a seamless transition. Mr. Kienitz reported the Park Department will be hosting an event at the Senior Center on December 6, 2014 to celebrate the official lighting of the Festival of Holiday Lights. Mr. Kienitz reported 2 counterfeit twenty dollar bills were received at the zoo and a police report was made, toilets at the skate park restroom were vandalized on October 3, 2014 and approximately 80 bricks were stolen from the walkway at Gardena Park on October 14, 2014.

Administrative Director Shannon Eason reported on the Fedder's Alley Restoration Project, the ADA Kayak Launch System and Route Project at Hansen Park, the Lantern Room Reconstruction Project at the Old Lighthouse Museum, locating the ice rink downtown this winter season, and a good housekeeping training course was conducted by the Michigan City Sanitary District at this morning's staff meeting.

- On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved an emergency electrical repair at the maintenance building in the amount of \$2,654.00 performed by Marquiss Electric, Inc.
- On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$36,539.07.
- On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved Payroll #20, 09/14/14 through 09/27/14, in the amount of \$54,832.73.
- On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board accepted donations for scrap metal from Jamey's Iron & Metal in the amount of \$774.00.
- On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the following minor transfers:

Zoo Fund 1301 0804

Decrease account 03 432.002	Postage	\$ 100.00
Decrease account 03 432.003	Travel Expense	\$ 600.00
Decrease account 03 439.09	Education	\$ 425.00
Increase account 03 439.011	Contractual Service	\$1,125.00

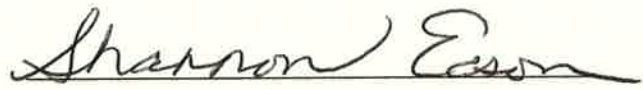
Recreation Fund 1301 0803

Decrease account 02 422.033	Pesticides	\$13,406.00
Increase account 02 423.003	Small Tools	\$13,406.00

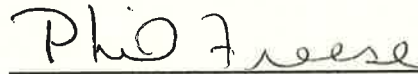
Park Maintenance Fund 1301 0805

Decrease account 03 435.003	Heat (bottled gas)	\$ 400.00
Increase 03 436.002	Equip Repair & Mtce	\$ 400.00

- On a motion made by Mr. Latchford, seconded by Mr. Freese and for unanimously by the Board, the Board agreed November Park Board meetings will be held on Wednesday, November 12, 2014 and Wednesday, November 19, 2014 at 5 p.m.
- On a motion made by Mr. Latchford, supported by all members of the Board, there being no further business, the meeting was adjourned at 5:58 p.m.



Shannon Eason, Administrative Director



Phil Freese, Park Board Secretary

Attachments to the October 15, 2014 Park Board meeting:

1. 2015 Golf Fees and Contracts
2. Sacks Home Improvement Proposal for Repairs to Cart Barn
3. Furnace Proposals for Golf Course Gas Conversion Project
4. 2015 Zoo Special Event Fees
5. Zoo Endowment Projects
6. Falatovics Construction Proposal for Sheet piling at the Zoo
7. Recreation Director Travel Request
8. Resolution No. 790
9. Resolution No. 791
10. Marquiss Electric Invoice for Emergency Electrical Repair at Maintenance Building
11. Claims Docket Allowance for Vouchers Dated 10/10/14

Minutes prepared by Shannon Eason