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The Michigan City Park and Recreation Board met in regular session on Wednesday, September 17, 2014 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Dabney, Latchford, Freese, and Chatfield (4)

Absent: None (0)

Also present were: Jeremy Kienitz, Recreation Director, Shannon Eason, Administrative Director; Jeff Katz, Park Board Attorney; Jack Arnett, LaPorte County Convention and Visitors Bureau; Shawne Sheldon, Washington Park Zoo; Richard Chambers, The News Dispatch; Andre Steele, ALCO TV.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Chatfield, and voted for unanimously by the Board, the Board approved the minutes of the September 3, 2014 Park Board meeting.

Mr. Kienitz reported he is still gathering information regarding the Mayor's request to demolish the restroom building in Fedder's Alley.

- ❑ On a motion made by Mr. Latchford, seconded by Mr. Chatfield and voted for unanimously by the Board, the Board agreed to table the bid award and construction contract for the Hansen Park ADA Route and Kayak Launch project.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Chatfield and voted for unanimously by the Board, the Board approved the attached NIPSCO construction contracts for the golf course gas conversion project.
- ❑ On a motion made by Mr. Chatfield, seconded by Mr. Freese and voted for unanimously by the Board, the Board accepted the attached proposal submitted by Haas & Associates for engineering services for the zoo maintenance driveway drainage project.

- ❑ On a motion made by Mr. Latchford, seconded by Mr. Chatfield and voted for unanimously by the Board, the Board agreed to issue a credit in the amount of \$479.49 to Tin City Concessions against their \$3,300 annual rent guarantee. Their contract began on May 7, 2014, however they were not able to occupy the building until May 23, 2014 due to mechanical issues.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Chatfield and voted for unanimously by the Board, the Board approved the attached Michigan City Community Agencies and Michigan City Area Schools Elementary Sports Program Memorandum of Understanding contingent on Attorney Katz negotiating an agreement that protects the City of Michigan City with regard to the insurance requirements.
- ❑ On a motion made by Mr. Chatfield, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Resolution No. 786 transferring money in the Senior Center operating fund 1301/0806.
- ❑ On a motion made by Mr. Chatfield, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Resolution No. 787 transferring money in the Zoo operating fund 1301/0804.

Recreation Director Jeremy Kienitz reported on the use of Elston Middle School for park programs, the purchase of a flatbed trailer from Markey Enterprises for the Park Maintenance Department in the amount of \$3,536.00 noting written quotes were submitted to the Park Board and vandalism to the golf course pro shop on the north course.

Administrative Director Shannon Eason reported on good housekeeping inspections of park property by the Michigan City Sanitary District, upcoming Council Finance Committee workshops regarding the 2015 budgets and the scheduled removal of the office trailer in Washington Park.

- ❑ On a motion made by Mr. Latchford, seconded by Mr. Chatfield and voted for unanimously by the Board, the Board approved the termination of Zoo Director Johnny Martinez effective September 12, 2014.

Zoo Society Liaison Phil Latchford reported on the Zack Foundation inspection, the ZAA inspection, Boo at the Zoo and Zoobilee.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$87,615.45.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved Payroll #18, 08/17/14 through 08/30/14, in the amount of \$69,649.53.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved payment of invoices totaling \$1,237.347 out of the Zoo Endowment Fund.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved invoices totaling \$9,286.33 paid through the September 15, 2014 Board of Works meeting.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved charges in the amount of \$185.88 charged to the department's credit card.
- ❑ On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 6:06 p.m.


Shannon Eason, Administrative Director


Phil Freese, Park Board Secretary

Attachments to the September 17, 2014 Park Board meeting:

1. NIPSCO Construction Contracts for Golf Course Gas Conversion Project
2. Haas & Associates Proposal for Engineering Services for Zoo Drainage Project
3. Tin City Concession Request for Rent Reduction
4. Resolution No. 786
5. Resolution No. 787
6. Claims Docket Allowance for Vouchers Dated 09/16/14

Minutes prepared by Shannon Eason