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**The Michigan City Park and Recreation Board** met in regular session on Wednesday, September 3, 2014 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

**Present: Messrs. Dabney, Latchford, Freese, and Chatfield (4)**

**Absent: None (0)**

**Also present were:** Jeremy Kienitz, Recreation Director; Shannon Eason, Administrative Director; Joe Doyle, City Council Liaison; Johnny Martinez, Zoo Director; Mike Dempsey, Michigan City Live Productions; Jack Arnett and Linda Simmons, LaPorte County Convention and Visitors Bureau; Michael Sewell, Michigan City Piranhas Swim Club; Arnold Bos, Tower Run; Ron Miller, W.E.F.M. Radio; and Andre Steele, ALCO TV.

- On a motion made by Mr. Freese, seconded by Mr. Chatfield and voted for unanimously by the Board, the Board approved the minutes of the August 20, 2014 Park Board meeting.
- On a motion made by Mr. Freese, seconded by Mr. Chatfield and voted for unanimously by the Board, the Board approved the minutes of the August 18, 2014 public workshop.
- On a motion made by Mr. Latchford, seconded by Mr. Chatfield and voted for unanimously by the Board, the Board approved the attached Request for Proposals for Architectural/Engineering Services for the Pullman Park Renovation Project.
- On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached request to host the 22<sup>nd</sup> annual Tower Run in Washington Park on Sunday, September 20, 2015.
- On a motion made by Mr. Latchford, seconded by Mr. Chatfield, voted for by Mr. Freese, and voted against by Mr. Dabney, the Board agreed to table the Fedder's Alley restroom demolition request to the meeting of September 17, 2014.

- ❑ On a motion made by Mr. Chatfield, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Resolution No. 783 transferring money in the Park Administration Fund 1301/0802.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Resolution No. 784 transferring money in the Park Maintenance Fund 1301/0805.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Resolution No. 785 transferring money in the Park Concession Fund 1315/0000.

Recreation Director Jeremy Kienitz reported on Oasis Splash Park training, the use of Elston Middle School, a no smoking policy at Patriot Park, and the Michigan City Area Schools Youth Sports Committee.

Administrative Director Shannon Eason reported on the Gardena Park camera system, the cart barn damage at the golf course, the Hansen Park Kayak Launch Project, the Pullman Park Renovation Project, and the Land Management Plan grant.

Zoo Director Johnny Martinez reported on the Lowes Heroes program and asked permission to travel to the ZAA Conference in Pensacola, FL from November 10<sup>th</sup> through November 14, 2014. Mr. Martinez reported the ZAA will be inspecting the zoo on October 1, 2014 for another 5 year accreditation.

- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board tabled Mr. Martinez's travel request to the September 17, 2014 meeting.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$30,506.69.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved Payroll #17, 08/03/14 through 08/16/14, in the amount of \$86,354.34.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved payment of invoices totaling \$16,800.00 through the Board of Works.
- ❑ On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 6:02 p.m.

  
Shannon Eason, Interim Co-Superintendent

  
Phil Freese, Park Board Secretary

Attachments to the September 3, 2014 Park Board meeting:

1. RFP for Design and Engineering Pullman Park
2. 2015 Tower Run Request
3. Resolution No. 783
4. Resolution No. 784
5. Resolution No. 785
6. Claims Docket Allowance for Vouchers Dated 09/02/14

Minutes prepared by Shannon Eason