



100 E. Michigan Blvd. / Suite 2
~~Six on the Lake~~
~~Washington Park~~
Michigan City, IN 46360-3293
Bus (219) 873-1506
Fax (219) 873-1540
www.michigancityparks.com

The Michigan City Park and Recreation Board met in regular session on Wednesday, May 21, 2014 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Latchford, Freese, and Chatfield (3)

Absent: Mr. Dabney (1)

Also present were: Jan Orlich, Superintendent; Jeff Katz, Park Board Attorney; Joe Doyle, City Council Liaison; Marty Corley, School Board Liaison; Bill Greene, Michigan City Summer Festival; Jon Bingham, Seven Peaks; Andi Boruffi, NWI Leaders; Dan Plath, Northwest Indiana Paddling Association; Dave Sisk, United Way; and Andre Steele, ALCO TV.

- On a motion made by Mr. Freese, seconded by Mr. Chatfield and voted for unanimously by the Board, the Board approved the minutes of the May 7, 2014 Park Board meeting.
- On a motion made by Mr. Freese, seconded by Mr. Chatfield and voted for unanimously by the Board, the Board voted to take the Park Department's 2014 1st quarter report and the Summer Festival fee waiver request off of the table.
- On a motion made by Mr. Freese, seconded by Mr. Chatfield and voted for unanimously by the Board, the Board approved the Park Department's 2014 1st quarter report.


The Park Board removed the parking fee waiver request for the Summer Festival Fish Fry from the agenda.

- On a motion made by Mr. Freese, seconded by Mr. Chatfield and voted for unanimously by the Board, the Board approved the attached 2014 Yoga on the Beach program and fees.
- On a motion made by Mr. Freese, seconded by Mr. Chatfield and voted for unanimously by the Board, the Board approved the attached 2014 Church Softball League and fees.

- ❑ On a motion made by Mr. Chatfield, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached agreement with Dh2w for construction inspection of the Old Lighthouse Museum lantern room reconstruction project.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Chatfield and voted for unanimously by the Board, the Board approved the attached Domain and Hosting Contract with South Shore Media for the department's website.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Chatfield and voted for unanimously by the Board, the Board approved the attached 2014 Summer Festival Firemen's Ball event in Washington Park on September 6, 2014.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Chatfield and voted for unanimously by the Board, the Board approved the attached request from Northwest Indiana Paddling Association to host their annual Fun Float in Washington Park on Sunday, June 8th. The Park Board agreed to waive the rental fees for the JC Stage and provide free parking passes for the volunteers running the event.
- ❑ On a motion made by Mr. Chatfield, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Major Event License Agreement for the Brewer's Brawl event on July 27, 2014 in Washington Park and agreed to waive 50% of the rental fee for the JC Stage.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Chatfield and voted for unanimously by the Board, the Board approved the attached request submitted by Seven Peaks to sell their Pass of All Passes at the zoo on Monday, May 26, 2014. Seven Peaks agreed to donate \$1 of each pass sold to the Zoo Society.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Chatfield and voted for unanimously by the Board, the Board approved the attached Resolution No. 778 transferring money in Zoo Fund 1301/0804.

Park Superintendent Jan Orlich reported on Pullman Park project surveys, the Police Department locking and unlocking gates in Washington Park, new signs for the skate park rules and regulations and Joe Hawkins Park, the upcoming code enforcement sweep, Michigan City Area Schools and LaPorte County Convention and Visitors Bureau partnership in the "Growing up Green" program and their request for 20 yards of mulch, conditions at Patriot Park, operation of the Oasis Splash Park, repairs to the Old Band Stand from vandalism, the birth of two white tigers at the zoo, the Zoo Docent Program, Michigan City in Bloom contest, a request to place a sculpture at Pullman Park will be in front of the Board at their next meeting, and a change of date for the Summer Festival Fly In Pancake Breakfast. Ms. Orlich thanked Al's Supermarket for donating food for the zoo, the Michiana Bird Society for their donation and Nate Przybylinski for his excellent Eagle Scout project at Ruby Woods.

- ❑ On a motion made by Mr. Chatfield, seconded by Mr. Freese and voted for unanimously by the Board, the Board authorized signature by Vice President Latchford on three Restoration License Agreements; Janice R. Forde at 210 Georgia Avenue, Paul Reilly at 502 Colfax Avenue and Chess Obermeier at 209 Louisiana Avenue.
- ❑ On a motion made by Mr. Chatfield, seconded by Mr. Freese and voted for unanimously by the Board, the Board authorized the Superintendent to sign the attached release settling the case of cutting down trees on park property behind 1302 Lake Shore Drive.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Chatfield and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$75,234.17.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Chatfield and voted for unanimously by the Board, the Board accepted a donation in the amount of \$550.00 for youth baseball sponsorship from Kroczeck Lawn and Landscape.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Chatfield and voted for unanimously by the Board, the Board approved payment of invoices totaling \$6,000.00 out of the Zoo Endowment Fund.
- ❑ On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 6:30 p.m.



Jan Orlich, Superintendent



Phil Freese, Park Board Secretary

Attachments to the May 21, 2014 Park Board meeting:

1. Yoga on the Beach Program and Fees
2. 2014 Church Softball League and Fees
3. Professional Service Contract with Dh2w for Old Lighthouse Museum Lantern Room Reconstruction Project
4. Domain and Hosting Contract with South Shore Media
5. 2014 Summer Festival Firemen's Ball Event Request

6. Northwest Indiana Paddling Association Event Request
7. Seven Peaks Request to Sell Passes at the Zoo
8. Resolution No. 778 Transferring Money in Zoo Fund 1301/0804
9. Restoration License Agreement with Janice R. Forde at 210 Georgia Avenue
10. Restoration License Agreement with Paul Reilly at 502 Colfax Avenue
11. Restoration License Agreement with Chess Obermeier at 209 Louisiana Avenue
12. Release for Cutting Trees on Park Property at 1302 Lake Shore Drive
13. Claims Docket Allowance for Vouchers Dated 05/20/14

Minutes prepared by Shannon Eason