



100 E. Michigan Blvd. / Suite 2

~~Six on the Lake~~

~~Washington Park~~

Michigan City, IN 46360-3293

Bus (219) 873-1506

Fax (219) 873-1540

www.michigancityparks.com

The Michigan City Park and Recreation Board met in regular session on Wednesday, May 7, 2014 at the hour of 5:00 P.M. in the Emergency Operation Center at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

**Present: Messrs. Dabney, Latchford, Freese, and Chatfield (4)**

**Absent: None (0)**

**Also present were:** Jeff Katz, Park Board Attorney; Joe Doyle, City Council Liaison; Bob Graves, Maintenance Director; Shannon Eason, Director of Administrative Services; Chalet Sturgeon, Dunescape Beach Club; Tom Stropky; Beth Wood; Carol Mason; Ed Sutoris, Lonny Fedder; Dale Engquist; Rick Wright, LaPorte County Convention and Visitors Bureau; Juanita Kreidler; Sharon Dunn; Mary Beth Wallen; Mary Higgin; Barb Malewicki; Paul Niethammer; Fran Brandsness; Thurston Jorgenson; Don Thomas; Wes Scully; Alissa Woolslayer, Michigan City Music Boosters; Ron Miller, W.E.F.M. Radio and Andre Steele, ALCO TV.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the minutes of the April 16, 2014 Park Board meeting.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the minutes of the April 30, 2014 public hearing.

Maintenance Director Bob Graves updated the Board on projects during the past month and upcoming maintenance projects.

- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board agreed to allow Urban Forrester Frank Sileheimer to solicit quotes to plant Marram grass in Fedder's Alley. This project was partially funded by a Lake Michigan Coastal Program grant.

- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board removed the NAACP request from the table.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Chatfield and voted for unanimously by the Board, the Board approved the attached request submitted by the NAACP to host a fundraising event at the Senior Center on June 21, 2014.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Chatfield and voted for unanimously by the Board, the Board removed the request to replace a shed on park property from the table.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Chatfield and voted for unanimously by the Board, the Board approved the attached request to replace a shed on the property located at 1918 Lake Shore Drive. The new shed cannot enlarge the existing 8' x 8' encroachment on park property. If the homeowner puts in a larger shed, the additional square footage must be placed on their property.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Sheridan Beach and the Esplanade Public Access, Land Management and Implementation Plan.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Chatfield and voted for unanimously by the Board, the Board approved the attached License and Agreement for a Restoration Project and Beach Access Pathway on Sheridan Beach or the Esplanade.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Chatfield and voted for unanimously by the Board, the Board approved the language of the attached Esplanade Encroachment License Agreement.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached request submitted by Dunescape to access park property at Louisiana Avenue to move a loader to their property to move sand for not more than three days.
- ❑ On a motion made by Mr. Latchford, seconded Mr. Freese and voted for unanimously by the Board, the Board accepted the attached proposal submitted by Tin City Concessions to operate the Sandbar Grill in Washington Park during the 2014 season and agreed to let Park Superintendent Jan Orlich execute the agreement.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the attached request submitted by Brenda Falls to host a Poetry in the Park after Dark event at Westcott Park on Thursday, July 3, 2014 from 8 to 10 pm.

- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board removed the request for benches for the Farmer's Market from the agenda.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Chatfield and voted for unanimously by the Board, the Board approved the request submitted by the Michigan City Area Schools Music Boosters to host their senior banquet at Memorial Hall on May 27, 2014 and agreed to waive all associated fees and the police officer requirement.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board agreed to table the Park Department's 2014 1<sup>st</sup> quarter report.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Fitness in the Park Boot Camp program and agreed to waive parking fees for participants.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Chatfield and voted for unanimously by the Board, the Board approved the attached request submitted by Special Olympics to use Adams Park.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Chatfield and voted for unanimously by the Board, the Board approved the attached Soccer with Mis' program at Patriot Park.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Chatfield and voted for unanimously by the Board, the Board approved the attached trail logo donated by Julie Wozniak of Wozniak Group.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board agreed to submit a letter of support for the application of a Transportation Alternatives Program grant for repairs to the Old Lighthouse Museum.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board accepted the attached proposal submitted by Roger Potratz of Dh2w for construction inspection of the lantern room at the Old Lighthouse Museum with a not-to-exceed amount of \$1,250.00.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Panacea Music and Art Festival License Agreement.

- ❑ On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board agreed to table the request to allow patrons of the Summer Festival Fish Fry to enter the park for free.

Mr. Chatfield agreed to be the Park Board Liaison to the Michigan City Planning Commission.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$64,812.85.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved payroll #8, 03/30/14 through 04/12/14, in the amount of \$47,083.54.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved payroll #9, 04/13/14 through 04/26/14, in the amount of \$56,904.47.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board accepted donations of \$300 each for youth baseball sponsorships from King Gyros, Haas & Associates, Soda Dog and Culver's Restaurant.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved invoices totaling \$4,600.00 out of the Zoo Endowment Fund.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved invoices in the amount of \$770.00 paid through the Board of Works.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved charges to the department's credit card in the amount of \$197.85.
- ❑ On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 6:50 p.m.

  
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Jan Orlich, Superintendent

  
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Phil Freese, Park Board Secretary

Attachments to the May 7, 2014 Park Board meeting:

1. NAACP Request to Host Fundraiser at the Senior Center
2. Request to Replace a Shed at 1918 Lake Shore Drive
3. Sheridan Beach and Esplanade Public Access, Land Management and Implementation Plan
4. License and Agreement for a Restoration Project and Beach Access Pathway on Sheridan Beach or the Esplanade
5. Esplanade Encroachment License Agreement
6. Dunescape Request to Access Park Property
7. 2014 Concession Proposals
8. Tin City Concession 2014 Concession Agreement
9. Brenda Falls Request to Host Poetry Event in Westcott Park
10. MCAS Music Booster Request to Use Memorial Hall
11. Fitness in the Park Boot Camp Program
12. Special Olympics Program
13. Soccer with Mis' Program
14. Trail Logo
15. Letter of Support for Old Lighthouse Museum TAP Grant Application
16. Dh2w Proposal for Old Lighthouse Museum Construction Inspection
17. Panacea Music and Art Festival License Agreement

Minutes prepared by Shannon Eason