



**100 E. Michigan Blvd. / Suite 2
Michigan City, IN 46360-3293
Phone (219) 873-1506
Fax (219) 873-1506
www.michigancityparks.com**

The Michigan City Park and Recreation Board met in regular session on Wednesday, April 6, 2016 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Chatfield, Latchford, Freese, and Silvestri (4)

Absent: None (0)

Also present were: Jeremy Kienitz, Superintendent; Shannon Eason, Assistant Superintendent; Jeff Katz, Park Board Attorney; Randy Durham, Greens Superintendent; Liz Durham; Jim Morrison, Lincoln Office; Frank Sileheimer, City Forester; Adam Deutscher, Deutscher Construction; Richard Chambers, The News Dispatch; and Andre Steele, ALCO TV.

- On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the minutes of the March 16, 2016 Park Board meeting.
- On a motion made by Mr. Silvestri, seconded by Mr. Latchford and voted for unanimously by the Board, the Board removed the 2016 zoo agreements from the table.
- On a motion made by Mr. Silvestri, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached 2016 zoo agreements.
- On a motion made by Mr. Silvestri, seconded by Mr. Latchford and voted for unanimously by the Board, the Board denied the request submitted by Jon's Tree Service, Inc. to extend his contract for tree removal at the golf course by two weeks.
- On a motion made by Mr. Latchford, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached request to host fitness classes in Washington Park and Westcott Park.
- On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board accepted the proposal submitted by Deutscher Construction, approved the attached Agreement between Owner and Contractor and approved the issuance of a Notice to Proceed.

Three proposals for furniture for the North Pointe Pavilion were submitted and opened.

- On a motion made by Mr. Latchford, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board accepted the proposal submitted by Interior Image Group for furniture for the North Pointe Pavilion contingent on review of the proposal to ensure all required documents were submitted.

- On a motion made by Mr. Latchford, seconded by Mr. Freese and voted for unanimously by the Board, the Board agreed to return the Franklin Street site furnishings, accepted by Resolution No. 776 on March 12, 2014, to the Board of Public Works and Safety.

Assistant Superintendent Shannon Eason reported on the Michigan City Public Art Committee, receiving the best ADA project of the year award from the Northwest Indiana Paddling Association for the Lorri Kovitz Memorial Kayak Launch, a grant award from the Lake Michigan Coastal Program in the amount of \$50,200 for the bank stabilization project at Winding Creek Cove Park, sticker Saturday, the upcoming parking operation, the Trail Creek Watershed Committee and the Singing Sands Trail.

Park Superintendent Jeremy Kienitz reported the Council agreed to allow us to reallocate capital funds to move forward with the asbestos abatement project at the Park Maintenance facility, the first Washington Park Master Plan public input meeting, stakeholder meetings and surveys, the Gardena Park survey, spring cleanup in the parks, graffiti at Gardena Park, and the youth baseball program.

Mr. Freese reported the In Water Boat Show will be returning to Washington Park on August 11 through 14, 2016.

Mr. Silvestri reported the Zoobilee event last Saturday raised \$4,755 and donations are still being received.

- On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$81,340.93.

- On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved Payroll #6, 02/28/16 through 03/12/16, in the amount of \$38,928.25 and Payroll #7, 03/13/16 through 03/26/16 in the amount of \$40,863.01.

- On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board accepted donations from Merchant Services in the amount of \$15.18 and from Culver's in the amount of \$1400.00 for youth baseball sponsorship.

- On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the following minor transfer:

Park Maintenance Fund 1301/0805

Decrease account no. 02 422.021	Gasoline	\$210.52
Increase account no. 02 422.022	Oil	\$210.52

- On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved payment of invoices totaling \$53,570.11 out of the Zoo Endowment Fund.
- On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved payment of invoices totaling \$154,118.47 through the April 18, 2016 Board of Works meeting.
- On a motion made by Mr. Freese, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved payment of invoices totaling \$4,217.73 charged to the department's credit card.
- On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 5:55 p.m.


Shannon Eason, Assistant Superintendent


Phil Freese, Park Board Secretary